

Deadline for all Phase II Submittals is December 4, 2020

CHAVES County CARES Act Grant Application PHASE II Receipts Check List July 1–December 30, 2020

BUSINESS CONTINUITY:

**NON-OWNER PAYROLL

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

**RENT

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

**MORTGAGE PAYMENTS

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

PHASE II Receipts Check List July 1 – December 30, 2020

BUSINESS CONTINUITY:

****INSURANCE**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

****UTILITIES**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

****MARKETING/SIGNAGE**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

PHASE II Receipts Check List July 1 – December 30, 2020

BUSINESS REDESIGN

****Cost of Reconfiguring Physical Space**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

****Installing Plexiglass Barriers**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

****Purchasing Web Conferencing or other Technology to facilitate work-at-home**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

PHASE II Receipts Check List July 1 – December 30, 2020

BUSINESS REDESIGN

Personal Protection Equipment, Sanitation/Disinfecting Supplies and Costs:

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

****Temporary Structures to mitigate the spread of Covid-19**

July _____ Amount _____ Receipts

August _____ Amount _____ Receipts

September _____ Amount _____ Receipts

October _____ Amount _____ Receipts

November _____ Amount _____ Receipts

December _____ Amount _____ Receipts

